

## Presentation Techniques (PT)

### COURSE NUMBER    **FAA01263**

For information about this course, contact:  
 FAA Program Manager: Shepherd Curl  
 (386) 446-7132

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### DESCRIPTION AND LEARNING STRATEGY

*Presentation Techniques* is a three-day program that prepares content experts to deliver information and skill-building activities effectively and confidently. The course provides strategies for handling challenging situations; ways to encourage learner involvement; along with how to use classroom technology, field questions, and gauge how well learning is progressing. The class uses videotaping, discussion, and application exercises.

### OBJECTIVES

- Identify the characteristics of today's adult learners.
- Demonstrate the use of tools and techniques to create a non-threatening and bias-free learning environment.
- Identify ways to deal with difficult people and situations.
- Practice overcoming resistance to learning.

### RELATED COMPETENCIES

- Agility
- Communication
- Developing Talent
- Managing Organizational Performance
- Problem Solving

### CLASS SIZE

23 participants

### LENGTH

3 days  
 (8:00 a.m. - 5:00 p.m.)  
 24 hours

### LOCATION

Customer site or FAA  
 Center for Management  
 and Executive Leadership,  
 Palm Coast, Florida

### UPCOMING DELIVERIES

This course is currently  
 available only as a  
 fee-for-service delivery.

### WHO SHOULD ATTEND

Subject matter experts  
 who provide briefings,  
 presentations, or training

### ENROLLMENT

To arrange a **fee-for-**  
**service delivery**,  
 call Shep Curl at  
 (386) 446-7132.

### PREREQUISITE

None

### PRECOURSE

None

### RELATED COURSES

Facilitator Training Course  
 (FAA01523)